

## **Schools Specific Contingency Panel**

### **Meeting to Consider Claims for Support with Energy Costs**

#### **Terms of Reference**

1. A one off meeting to be held on 15<sup>th</sup> May 2023 to consider claims to the Schools Specific Contingency Fund for support with energy costs from the 2022-23 financial year.
2. Note that from 2023-24 it is not expected that energy costs will meet the criteria for contingency funding as high energy costs will need to have been budgeted for and therefore cannot be considered as unforeseen.
3. The purpose of the meeting is to consider claims from schools meeting the criteria for retrospective contingency support for energy costs incurred in the 2022-23 financial year.
4. To be considered eligible for funding schools must:
  - a. Have an overall deficit balance at the end of 2022-23 financial year  
and
  - b. Be able to demonstrate that energy costs have been a significant contributor to that deficit position.
5. Schools will need to demonstrate that increased energy costs were taken into account in the setting of the 2022-23 budget and may need to provide additional evidence to support their claim at the request of the panel.
6. Eligible claims will be funded at a maximum of 50% of the amount claimed. If the total eligible claims exceed the amount of contingency funding available then the amounts to be paid will be scaled down accordingly.
7. There will be no appeals process in relation to the decisions from this panel